**The City continues to reimburse enrolled members for certain co-pays for yourself and those dependents who are also enrolled on your health insurance plan.**

- You must be enrolled in the City of Northampton's active group health insurance (HMO or PPO) in order to qualify for the reimbursement.

- Once you have received services that are subject to the co-pay you must call Health New England at 800-310-2835 (or your insurance carrier) or access their website through the members' portal, to acquire proof that you are responsible for an eligible co-pay.

- Please note:  The City does NOT reimburse any part of any deductible.

- When you receive the proof from your carrier bring/send that to Human Resources to request the reimbursement.

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**All requests for reimbursement must be submitted to HR within one year of the date processed by your health insurance carrier.**

**All reimbursements are paid to the enrolled member.**

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Eligible co-pays:

- Outpatient Surgery Co-payments     up to $250 per occurrence

- Inpatient Hospital Co-payments     up to $275 per occurrence

- High Tech Imaging Co-payments     up to $100 per occurrence

Claims submitted by subscribers for reimbursement shall be paid on a first come first serve basis until the Mitigation HRA Fund is exhausted.

Claims must be submitted to Human Resources, and must be submitted by June 30th for services incurred in the prior calendar year.